

**Erasmus+**  
**Cooperation for innovation and the exchange of good practices**  
**Strategic Partnership for vocational education and training**

Third Transnational Project Meeting

***“Certified VET trainer in the construction sector (CertiVet)”***  
**2014-1-PL01-KA202-003624**

11<sup>th</sup> – 12<sup>th</sup> April 2016

**Universitatea Dunarea de Jos din Galati (UDJG)**  
**Domneasca Strret 47**  
**800008 Galati, Romania**

**Phone: (Emilia) or (Adina)**

**Sunday 10<sup>th</sup> April 2016** – arrival of participants

**Monday 11<sup>th</sup> April 2016**

09:30 – 10:00	Assemble: UDJG Registration, coffee & mingle
10:00 – 10:30	Welcome and introduction of the Host Review of meeting program Aims and objectives of the meeting
10:30 – 13:00	Overview the project outputs 1 – 4 – preparation of the input by each organisation, discussion
13:00 – 14:00	Break – individual discussion with partners
14:00 – 17:30	Presentation of e-learning content (IO 5), discussion – presentation UDJG
17:30 – 18:00	Summary of the key points of the meeting
18:00	Free time/cultural activities

**Tuesday 12<sup>th</sup> April 2016**

09:00 – 10:30	Discussion on Multiplier Events: target group, dates, financial conditions for conducting –agenda, pictures, lists of participants, evaluation form users, feedback – presentation ITeE-PIB, discussion
10:30 – 12:00	Financial and management issues: timesheets/interims reports: financial and progress to the end of the project, exceptional costs - translation into national languages – conditions, presentation ITeE-PIB, discussion
12:00 – 12:30	Review of the CertiVET Plans –updating, discussion,
12:30 – 13:30	Dissemination activities: done and foreseen – presentation by each organization, updating the compulsory dissemination platform, project Website – national versions
13:30 – 14:30	Break – individual discussion with partners
14:30 – 16:00	Discussion on the dates of the last partners’ meeting in Radom and Final Conference, distributing the items and allocation of tasks for the common publication – establishment the dates and chapters
16:00 – 16:30	Presentation of the regulations for final Report
16:30 – 17:30	Distributing duties of the partners Discussion on the tasks, expected results. Identification of areas for further development. Summary of the meeting Evaluation of the meeting Certificates
17:30	Free time/cultural activities

**Wednesday 13<sup>th</sup> April 2016** – departure of participants